

## 2019 CPAEF Symposium for Accounting Educators and Academics

# Additional information for Attendees from Outside the Lower Mainland

### Reimbursement for Symposium Attendees Outside the Lower Mainland

For academic members living and working outside the Lower Mainland the CPAEF will cover reasonable travel/mileage and two nights of accommodation (Wed & Thur). For members living and working in the Fraser Valley, the CPAEF will cover reasonable travel/mileage and one night of accommodation (Thur).

To obtain reimbursement, the attendee must complete the expense report attached which must be forwarded directly to the CPABC, to the attention of Shobna Nand, Coordinator, Member Services, CPABC ([snand@bccpa.ca](mailto:snand@bccpa.ca)) no later than June 30, 2019. Reimbursement received after this deadline will not be accepted. All receipts must be attached to this report.

### HOTEL INFORMATION

CPAEF has negotiated a Symposium Rate at the Pinnacle Hotel Harbourfront, Vancouver, and has reserved a block of rooms. For attendees who require accommodation, please make your reservation at this hotel. CPAEF will reimburse your accommodation expense ONLY if you reserve your questroom as part of the symposium block at the Pinnacle Hotel, Vancouver. If you choose to stay at a different hotel, CPAEF may not reimburse you for your accommodation expense. CPAEF will not reimburse greater than the negotiated rate at the symposium hotel. **Please reserve your hotel room by April 22, 2019.**

Pinnacle Hotel Harbourfront, Vancouver | [www.pinnacleharbourfronthotel.com/](http://www.pinnacleharbourfronthotel.com/)  
Rate: \$269 per night (plus applicable taxes) for a "Cityside Room"

To reserve online: <https://book.passkey.com/event/49826542/owner/2075/home>

**\*\*Reservations must be made by Monday, April 22, 2019\*\***

### TRAVEL INFORMATION

CPAEF will reimburse you for the following expense, whichever are applicable:

Travel: Economy return airfare only (please try to purchase discount airfare if possible)  
Taxi: Airport to and from hotel only  
Ferry: Ferry cost

Note: Mileage rates when using private vehicles is \$0.58 per kilometre, not to exceed equivalent economy fare from your location to Vancouver. Hotel parking will be covered only for those outside the Lower Mainland. There are no meal allowances as meals are provided.

### PLEASE FORWARD YOUR EXPENSE REPORT TO:

Shobna Nand  
Coordinator, Member Services, CPABC  
Email: [snand@bccpa.ca](mailto:snand@bccpa.ca)  
800-555 West Hastings Street, Vancouver, BC V6B 4N6  
Telephone: 604 484.8553

2019 CPAEF Symposium for Accounting Educators and Academics  
**Reimbursement of Expenses (Submit no later than June 30, 2019)**

Name: \_\_\_\_\_

Reimbursement Payable to: \_\_\_\_\_

Address: \_\_\_\_\_

**\*Please attach your receipts\***

**Expense details**

Date	Description	GST	Total Amount
	TOTAL		

<p><b>I hereby submit the above reasonable travel expenses, and confirm that I am a CPABC member in academia (contract or tenured) at an accredited BC post-secondary institution and confirm that a significant majority of my income (75%) comes from my full-time teaching or other scholarly activities (such as authoring textbooks, research papers, or articles). A false declaration is a breach of the CPABC Code of Professional Conduct.</b></p> <p><b>Signature of Claimant</b></p>	<p><b>Date</b></p>
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