CHARTERED PROFESSIONAL ACCOUNTANTS BRITISH COLUMBIA

Chartered Professional Accountants of British Columbia
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Replacement Certificate Request Form

Please note: A new certificate will not be issued unless the original certificate is returned with this form, or the DECLARATION section below is completed.

DECLARATION (Please check all three)

In the Matter of my intent to order a replacement certificate.

☐ **I Acknowledge** that, pursuant to Bylaw 507(3), my membership certificate is the property of CPABC;

☐ **I Declare** that my membership certificate has been destroyed or that its location is unknown to me;

☐ **I Undertake** to forward my membership certificate forthwith to the Chartered Professional Accountants of British Columbia if it is ever recovered.

Original signature _____ Date (mm / dd / yyyy) _____ Member ID# _____

Print full legal name (in upper and lower case). If there is a name change, please provide proof of name change (ie name change certificate, marriage certificate, divorce decree) to support the change.

First name _____ Middle name _____ Last name _____

Your certificate will be sent to the **preferred address** we have on file. To check where it will be sent, log into Online Services > Profile. If you want it sent to a different address please provide the address below.

Company (if applicable) _____

Mailing address _____

Mailing address _____

City _____ Province _____

Postal code _____ Country _____

A fee of $40 + GST is charged for a replacement certificate. Payment must be made by VISA or Mastercard in Online Services>Fees, Receipts & Donation. **INCLUDE YOUR PAYMENT RECEIPT** with this order form and return to our office by mail or email (certificate@bccpa.ca).