

CPD REDUCTIONS Calendar Year 2020

You must apply separately for a dues reduction as criteria may be different.

You may apply for a reduction of CPD hours if:

Category	CPD
Caring for Family Member(s): <ul style="list-style-type: none"> • My dependent is under 7 years of age as of December 31, 2020; or • My dependent is over 7 years of age, however special circumstances apply – complete Special Circumstances section of this form 	Additional Criteria While on family leave: <ul style="list-style-type: none"> • I expect to earn less than \$32,300 of annualized gross active income*; • I am not engaged in public practice as defined in CPABC’s Bylaws (includes full-time, part-time or seasonal employees of registered firms); and • I am not serving on the board or governing body of a public company or reporting issuer as defined in CPABC’s Code of Professional Conduct. CPD annual and/or cycle requirements may be pro-rated for months not working.
Medical (income threshold does not apply for dues): <ul style="list-style-type: none"> • Complete Special Circumstances section of this form • Complete Medical Form 	CPD annual and/or cycle requirements may be pro-rated for months unable to work, determined on a case by case basis.
Humanitarian Work: <ul style="list-style-type: none"> • I expect to earn less than \$30,500 of active income* in calendar 2020; and • Minimum period of continuous humanitarian work is 6 months 	CPD annual and/or cycle requirements may be reduced if humanitarian work is clearly unrelated to professional role.
Other Special Circumstances: <ul style="list-style-type: none"> • Complete Special Circumstances section of this form 	Case by case basis.

**Gross Active Income is Active Income, however includes gross revenues related to professional activities from self-employment sources, regardless of the business structure used (e.g., sole-proprietorship, corporation, etc.). Active Income includes gross income from employment, director’s fees, and net income from self-employment. Active income does not include EI, pension income, investment income, support payments, or disability income. All other sources of income shall be considered “active.” CPABC reserves the right to request proof of income. The income threshold is adjusted annually. Income is based on individual earnings, not family/household income.*

CPD REDUCTION FORM Calendar Year 2020

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First Name

Last Name

CPA ID #

I declare that I meet all of the stated criteria (see reverse side of this form) - tick (✓) applicable boxes

CATEGORY	CPD REDUCTION
Caring for Family Member Start date: _____ End date: _____ mm /dd / yy mm /dd / yy	
Medical (Medical form must be submitted)	
Humanitarian Work	
Other Special Circumstances	

For CPD reduction requests, please complete the following questions (use a separate sheet if necessary):

1. Please provide details of your circumstances: _____

2. Nature and extent of your professional/work activities: _____

3. a) During the CPD reporting year did you engage in public practice as defined in CPABC's Bylaws? YES NO
(includes full-time, part-time or seasonal employees of registered firms)

b) During the CPD reporting year did you serve on the board or governing body of a public company YES NO
or reporting issuer as defined in CPABC's Code of Professional Conduct?

4. For 2020 is your expected gross active income below \$32,300? YES NO

CPABC reserves the right to ask for further information should it be required to approve your application.

I hereby confirm that the information provided on this form is true, correct and complete.

Signature: _____

Date: _____

For the protection of your privacy, please do not email completed forms to us. Please fax to 604.235.3316 or mail to the address noted above to the attention of: CPD Administrator

The information on this form is collected by CPABC under the authority of the CPA Act [SBC 2015] and the Freedom of Information and Protection of Privacy Act [RSBC 1996] for the purpose of monitoring and enforcing compliance with the Continuing Professional Development Program, administering and regulating your membership with CPABC, and providing, developing, evaluating and improving our programs, services and products. Should you have any questions about the collection of this information, please contact: CPD Administrator - 800-555 West Hastings Street, Vancouver, BC or 604-872-7222.